

**“A Unit of the Technical College System of Georgia”**

**Admissions Checklist**

**This is a standard checklist. If you have already submitted the items listed below please disregard this notice.**

- \$25.00 non-refundable application fee** (you may pay this fee by credit/debit card by calling 770.533.6909). This is a one-time fee that does not need to be submitted if you have previously paid.
- A copy of your Georgia Driver’s License** - If you are applying for in-state tuition. (Additional documentation may be required if your issue date is not one year prior to the first day of class)
- Accuplacer Entrance exam:**  
Please contact the campus where you would like to test, to schedule a date and time. There is limited date and space availability. **\*\* Transfer students may not require testing. Students with an Associate Degree or higher from a United States regionally accredited college or university are not required to test.**

**Oakwood Campus – 770.533.7021**  
**Barrow Campus – 770.297.4500**

**Forsyth Campus – 678.341.6627**    **Jackson County Campus – 770.535.6270**  
**Dawson County Campus – 678.513.5201**

SAT Code: **7289**    ACT Code: **7096**

- Official High School Transcripts or Official GED Scores** - Once you have requested these transcripts please wait a minimum of two weeks before calling to see if they were received. **(Lanier Technical College does not recognize Certificate of Attendance, Certificate of Performance or Special Education Diplomas)**

(High school transcripts are not required If you have **Associate Degree or higher from a United States regionally accredited college or university.**)

**Students with foreign transcripts must have their transcripts translated and evaluated.** (Your records must be translated & evaluated indicating that they are equivalent to a United States High School diploma or higher) **You may use one of the following credential evaluation companies:** <http://www.jsilny.com> or <http://www.wes.org> <http://www.educei.com> or any other evaluation firm that is NACES accredited

- Official College Transcripts** - Once you have requested these transcripts please wait a minimum of two weeks before calling to see if the transcripts have been received. **All college transcripts must be submitted.**

**\*\*\*Some certificate programs do not require transcripts for admission. However, transcripts are required to receive your credential upon completion of the program. Please refer to the specific program information sheets or our website for more information.**

**\*\*\*Some programs may have additional requirements. Please refer to the specific program information sheets or our website for more information.**

**Priority Deadline for Completed Admissions Files**

<b>Summer 2017:</b>	<b>March 27, 2017</b>
<b>Fall 2017:</b>	<b>July 6, 2017</b>
<b>Spring 2018:</b>	<b>Nov 7, 2017</b>
<b>Summer 2018:</b>	<b>March 27, 2018</b>

**Financial Aid Document Deadline:**

***All required documents must be received at least 30 days prior to your scheduled registration date!***

Equal Opportunity Institution

For more information about our graduation rates, the median debt of students who completed the programs, and other important information please visit our website at <http://www.laniertech.edu/GE.aspx>.